

# CLENCHWARTON PRIMARY SCHOOL

Main Road, Clenchwarton,  
King's Lynn, Norfolk, PE34 4DT



Executive Headteacher: Ms J. Borley

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9<sup>th</sup> January 2020

Dear Parents/Carers,

Year Group: **Year 4**

Place of visit: **Holkham Hall, Norfolk**

Method of travel: **Coach**

As part of our out of school studies, we are organising a day to Holkham Hall for the Year 4 children from Clenchwarton and West Lynn primary schools on **Tuesday 24<sup>th</sup> March 2020**. Here, they are going to do a mixture of activities centred around the Woodland Survivors and Field to Fork themes currently available.

We will be leaving at 8:50am prompt, as the coach also needs to collect the West Lynn children at 9:00am. We will return at 3:15 aprox. Your child will need to bring a pack up so that they can eat it on the day (or book a pack up from the canteen to take with them) Please also ensure that your child is wearing their **full school uniform** for the day, have any **up to date medication** and have **appropriate clothing** for the weather.

We are requesting a voluntary contribution of **£13.00** per child towards the cost of the visit. No child would miss the event due to an unpaid contribution, however, in the event of low contributions, the event may have to be cancelled. If you have any concerns regarding payment, please see the school office or speak to Ms Borley.

To make your payment and give your consent please log into your **Parentpay** account no later than **Friday 6<sup>th</sup> March 2020**. By providing your permission you will be accepting that you understand the following:

- While the supervisory adults in charge of the group will take all responsible care of your child, neither they, nor West Norfolk Academies Trust, can necessarily be held liable in respect of loss or damage to property or injury suffered by your child arising out of the educational visit/journey, unless such loss, damage or injury results from the negligence of West Norfolk Academies Trust, its employees or official volunteers
- Your child may receive medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by medical authorities present.
- You are happy for your child to be transported by coach to and from this event and you understand the extent and limitations of the insurance cover provided details of which are displayed in the front office of the school.

If you have any questions, please do not hesitate to contact me.

Yours sincerely,

**Mrs M Ryan**  
**Yr4 Class teacher**

